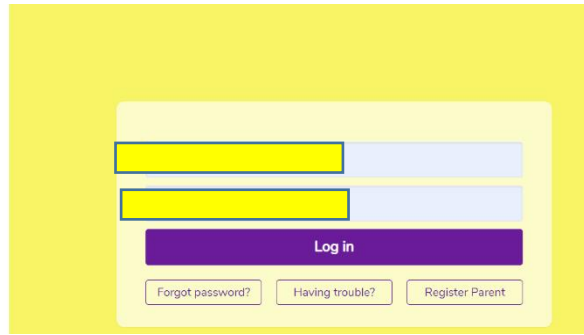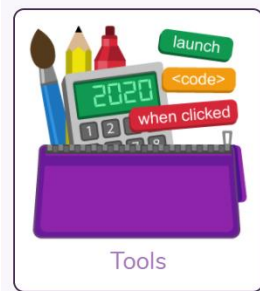## Submitting learning via Purple Mash

St Alban's Church of England Primary School

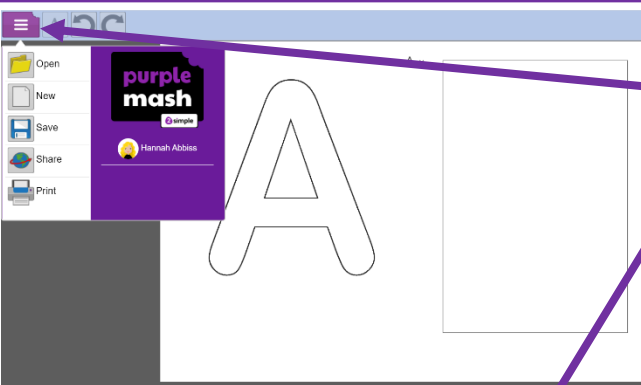Learning, growing and exploring together with God

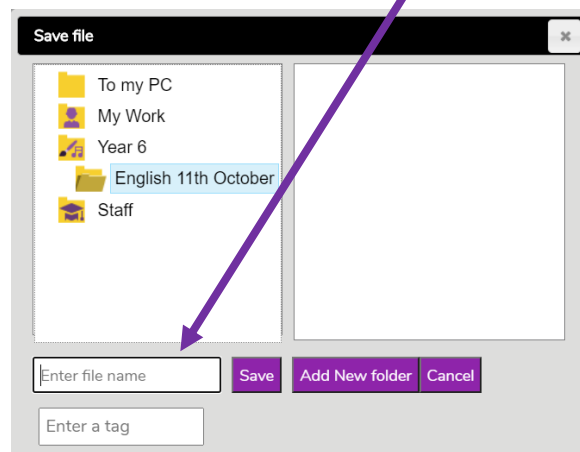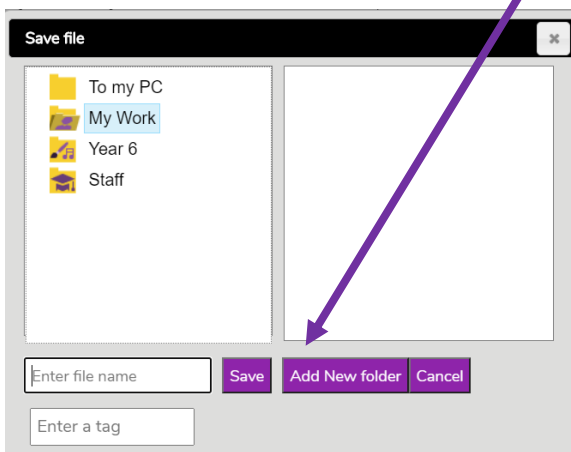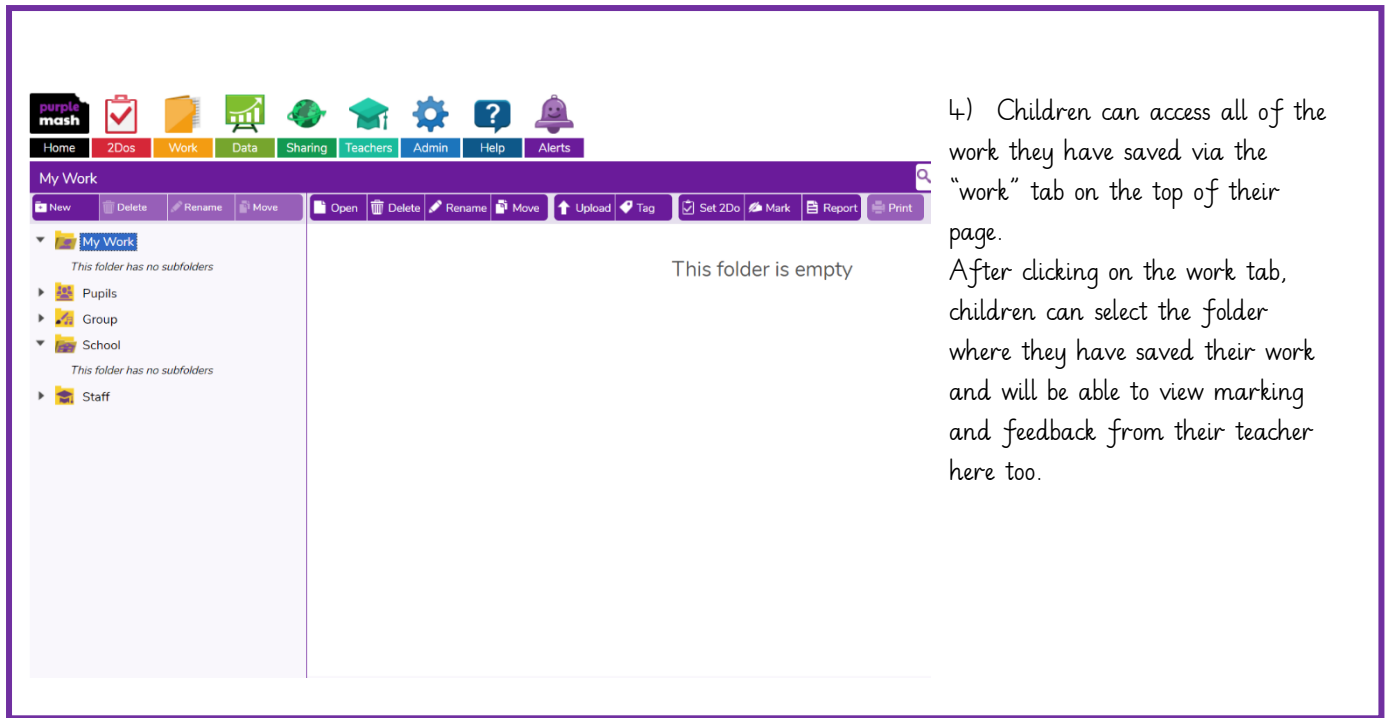1)   Children should login to Purple Mash using the login details they have received from school.

2) Children should then click on tools where a range of tools will be displayed: these can they be used to create, complete and share learning with children's teachers.

2Publish for example gives children a range of options to publish their learning.
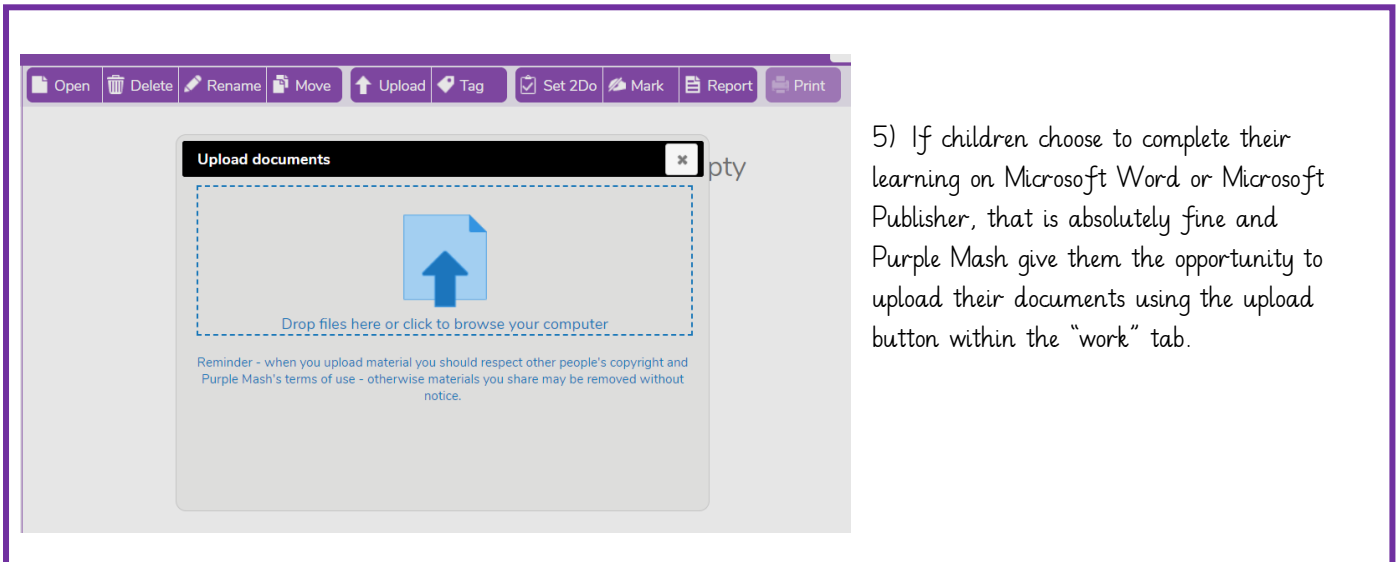

3)   Once children have completed their learning, they can press the 3 lines in the left hand corner and press save. Children can choose the folder they want to save their learning in and can also create more folders within a designated space: this will enable their learning to be organised and easier for the teacher to respond to. Children then need to save the file with a name and press save.

4) Children can access all of the work they have saved via the "work" tab on the top of their page.

After clicking on the work tab, children can select the folder where they have saved their work and will be able to view marking and feedback from their teacher here too.

5) If children choose to complete their learning on Microsoft Word or Microsoft Publisher, that is absolutely fine and Purple Mash give them the opportunity to upload their documents using the upload button within the "work" tab.